

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

September 28, 2022

The Board of Directors (Board) meeting of the Monte Vista Water District (District) was conducted consistent with the provisions in California Government Code section 54953(e), as amended by Assembly Bill 361 (2021), and pursuant to District Resolution.

DIRECTORS PRESENT

Sandra Rose, President
G. Michael Milhiser, Vice President
Manny Martinez, Board Auditor
Philip Erwin, Director
Tony Lopez, Director

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
Bill Schwartz, Director of Engineering, Operations, and Maintenance
Betty Conti, Human Resources and Risk Manager
Juan Ventura, Customer Service and Information Technology Manager
Brandi Goodman-DeCoud, Executive Assistant II

OTHERS IN ATTENDANCE

None.

ITEM 1: CALL TO ORDER/FLAG SALUTE

President Rose called the meeting to order at 6:31 p.m.

Board Auditor Martinez led those assembled in the Flag Salute.

ITEM 2: ROLL CALL

Ms. Brandi Goodman-DeCoud called roll call and noted all Directors as present.

Mr. Andrew Gagen reminded Directors that any votes taken during the portion of the meeting when Board members or the public are participating remotely must be taken by roll call vote.

ITEM 3: PUBLIC COMMENT/OPEN FORUM

None.

ITEM 4: AGENDA CHANGES/ADDITIONS

Mr. Justin Scott-Coe stated that there would be no closed session.

ITEM 5: CONSENT CALENDAR

Upon motion by Director Lopez, seconded by Vice President Milhiser and unanimously carried:

M22-09-05

MOVED: Approve the Consent Calendar, as by roll call vote:

A. **Meeting Minutes of September 14, 2022:** Approve as presented.

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 6: DISCUSSION AND/OR ACTION ITEMS

A. Resolutions 825-22 and 826-22: Recognition of Customer Service Week and Water Professionals Appreciation Week

Mr. Juan Ventura, Ms. Kelley Donaldson, and Ms. Betty Conti provided a brief presentation displaying the proposed activities and events to be held in recognition of Customer Service and Water Professionals Appreciation Week, October 3-7th.

Upon motion by Vice President Milhiser, seconded by Director Erwin and unanimously carried:

M22-09-06

MOVED: 1) Adopt Resolution 825-22 in support of National Customer Service Week; 2) Adopt Resolution 826-22 in support of Water Professionals Appreciation Week; and 3) Receive and file a report on the proposed activities in recognition of Customer Service Week and Water Professionals Appreciation Week, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

B. Resolution 827-22: Amending Monte Vista Water District’s Conflict of Interest Code

Ms. Brandi Goodman-Decoud provided a brief presentation in support of staff’s recommendation.

Upon motion by President Rose, seconded by Board Auditor Martinez and unanimously carried:

M22-09-07

MOVED: 1) Adopt Resolution 827-22 amending Monte Vista Water District’s Conflict of Interest Code pursuant to the provisions of the Political Reform Act of 1974 (Government Code Sections 81000, et seq.) and the Fair Political Practices Commission (Title 2 of California Code of Regulations 18730); and 2) Authorize the Executive Assistant to submit the amended Conflict of Code to the County of San Bernardino Board of Supervisors for approval, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

ITEM 7: GENERAL MANAGER’S REPORT

In addition to the written report, Mr. Justin Scott-Coe briefed the Board on issues and activities of the past two weeks. Topics covered include the statewide drought emergency; Prep and Save disaster preparedness staff meeting; staff’s end of summer shrimp boil; Inland Empire Utilities Agency (IEUA) joint letter regarding the Chino Basin Program sent by City of Montclair Mayor Dutrey; District’s Benefit Fair Open House; District facilities tour with IEUA Director Marco Tule; Chino Basin Water Conservation District’s Waterwise Garden & Pumpkin Fest on October 1st; Three Valleys Municipal Water District’s Leadership Breakfast on October 13th; Association of the San Bernardino County Special District’s October Membership meeting on October 17, 2022, and Senator Leyva’s final Fall Open House on October 28th. Ms. Goodman-DeCoud provided an update on Assembly Bill 2449 related to new Brown Act alternative teleconference guidelines for public meetings beginning January 1, 2023.

ITEM 8: INFORMATION ITEMS

No information items were included in the agenda packet.

ITEM 9: BOARD COMMENTS (including reports on conferences/meetings attended at District expense)

Board Auditor Martinez noted his participation in the Special Olympics of Southern California’s Plane Pull Fundraiser event held on September 24th at Long Beach Airport.

President Rose noted her attendance at the California Special District Associations’s Special District Leadership Academy in Napa.

ITEM 10: CLOSED SESSION

There was no closed session.

ITEM 11: ADJOURNMENT

Upon motion by Vice President Milhiser, seconded by Board Auditor Martinez and unanimously carried:

M22-09-08

MOVED: Approve to adjourn the meeting, as by roll call vote:

President Rose	aye
Vice President Milhiser	aye
Board Auditor Martinez	aye
Director Erwin	aye
Director Lopez	aye

There being no further business, President Rose adjourned the meeting at 7:14 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary