

**MINUTES OF THE REGULAR MEETING
OF THE FINANCE COMMITTEE
OF THE MONTE VISTA WATER DISTRICT
BOARD OF DIRECTORS**

September 6, 2022

DIRECTORS PRESENT

Philip Erwin, Director – Chair
Manny Martinez, Board Auditor

DIRECTORS ABSENT

None.

STAFF PRESENT

Justin Scott-Coe, General Manager
Stephanie Reimer, Assistant General Manager/Chief Financial Officer
A. William Schwartz, Director of Engineering, Operations, & Maintenance
Leah Nazaroff, Accounting Manager

OTHERS IN ATTENDANCE

Mark Panny, Carollo Engineers

ITEM 1: CALL TO ORDER

Director Erwin called the meeting to order at 4:30 p.m.

ROLL CALL

Mr. Scott-Coe stated that the Finance Committee (Committee) of the Board of Directors (Board) of the Monte Vista Water District (District) meeting will be conducted consistent with the provisions in Government Code section 54953(e)(2). Each Committee member confirmed their attendance and ability to hear the proceedings. Other attendees confirmed they could hear each Committee member. The Committee members and staff were reminded that any votes taken during the teleconference portion of the meeting must be taken by roll call vote. General Manager Scott-Coe provided brief instructions on appropriate conduct during the meeting.

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: AGENDA CHANGES/ADDITIONS

None.

ITEM 4: DISCUSSION AND/OR ACTION ITEMS

A. Meeting Minutes: August 2, 2022

Upon motion by Board Auditor Martinez, and unanimously carried:

M22-09-01

MOVED: Approve as presented, as by roll call vote:

| | |
|------------------------|---------|
| Director Erwin | abstain |
| Board Auditor Martinez | aye |

B. Financial Projections Update: Capital Improvement Projects and Reserve Balance

Mr. Bill Schwartz and Ms. Stephanie Reimer provided brief presentations in support of staff's recommendation.

The update was received and filed.

C. Implementation of Demand Reduction Rates

Ms. Stephanie Reimer and Mark Panny with Carollo Engineers provided brief presentations in support of staff's recommendation.

Board Auditor Martinez questioned if there is a scheduled demand reduction rate increase for 2023 and if the proposed implementation is additional. Ms. Reimer confirmed that there is a scheduled increase for January 1, 2023.

Director Erwin inquired on how the increase will be reflected on the customer's bill. Ms. Reimer stated that customers will be noticed of the rate increase and it would be reflected in the listed tiers included in the billing information.

Mr. Justin Scott-Coe added that a required 30-day notice will be provided to customers, after the implementation of the demand reduction rate increase has been approved, and a brief explanation will be included to provide further information on the cause.

Director Erwin suggested bringing the decision of the demand reduction rate increase to the Board.

Mr. Scott Coe stated that the effective date will be reflected as January 1, 2023.

Director Erwin spoke his concerns regarding the backseat placement of the pipeline replacement project over the years and believed it should be a priority.

Upon motion by Director Erwin, seconded by Board Auditor Martinez, and unanimously carried:

M22-09-02

MOVED: Recommend that the Board of Directors approve the implementation of Demand Reduction Rates effective January 1, 2023, as by roll call vote:

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| Director Erwin | aye |
| Board Auditor Martinez | aye |

ITEM 5: ADJOURNMENT

Upon motion by Board Auditor Martinez, seconded by Director Erwin, and unanimously carried:

M22-09-03

MOVED: Approved to adjourn the meeting, as by roll call vote:

| | |
|------------------------|-----|
| Director Erwin | aye |
| Board Auditor Martinez | aye |

There being no further business, Director Erwin adjourned the meeting at 5:26 p.m.

Respectfully submitted,



Justin M. Scott-Coe
General Manager/Secretary