

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

June 26, 2019

DIRECTORS PRESENT:

Sandra Rose, President
G. Michael Milhiser
Phil Erwin, Director
Tony Lopez, Director
Manny Martinez, Director/Auditor

DIRECTORS ABSENT:

STAFF PRESENT:

Mark N. Kinsey, General Manager
Andrew Gagen, Legal Counsel
Ray Harton, Director of Finance & Administrative Services
Van Jew, Director of Engineering, Operations & Maintenance
John Hughes, Water Systems Superintendent
Hilton Saenz, Maintenance Superintendent
Kelley Donaldson, Community Affairs Manager
Betty Conti, Human Resources & Risk Administrator
Barry Rowley, Customer Service Supervisor
Gabby Garcia, Executive Assistant

OTHERS IN ATTENDANCE:

CALL TO ORDER

President Rose called the meeting to order at 6:30p.m.

FLAG SALUTE

Director Erwin led those assembled in the Flag Salute

PUBLIC COMMENT/OPEN FORUM

None

AGENDA CHANGES/ADDITIONS

None

ITEM 1: CONSENT CALENDAR

A. Upon motion by Vice President Milhiser seconded by Director Lopez and unanimously carried:

M19-06-07

MOVED: Approval of Consent Calendar:

- A. Workshop Meeting Minutes of June 5, 2019
- B. Meeting Minutes of June 12, 2019

ITEM 2: DISCUSSION AND/OR ACTION ITEMS

A. Public Hearing: Public Health Goals Report

President Rose opened the public hearing for the District's 2019 Public Health Goals Report. She stated tonight's public hearing was advertised in accordance with Government Code Section 6066 and that copies of the Public Health Goals Report were available on the District's website and at Main Office located at 10575 Central Avenue, Montclair, California during normal working hours. President Rose introduced the Water Systems Superintendent John Hughes. Mr. Hughes provided an overview of the District's 2019 Public Hearing Health Goals Report. He stated since 1998, the District has been required to prepare this report pursuant to California Health and Safety Code Section 116470. He stated that in order for a constituent to be included in the report it must have been identified in the District's water supply during the last three year period, and have an established Maximum Contaminant Level or MCL. Mr. Hughes said the MCL represents the actual drinking water standard the District must meet while the Public Health Goal (PHG) represents the level of a chemical contaminant in drinking water that does not pose a significant risk the health of consumed for a lifetime. It is not a regulatory standard and is not enforceable. Mr. Hughes provided a list of the eight chemical contaminants present in the District's water supply which exceed PHG levels and summarized the estimated capital and annual operational costs to remove these constituents from the District's water supply. Mr. Hughes concluded the District's water meets all state and federal drinking water standards set to protect public health. There being no public present, President Rose closed the public hearing. Discussion ensued and the District's 2019 Public Health Goals Report was received and filed.

Upon motion by Director Erwin seconded by Vice President Milhiser and unanimously carried:

M16-06-08

MOVED: Receive and file the 2019 Public Health Goals Report

B. Fiscal Year End (FYE) 2020 Budget Adoption

Director of Finance and Administrative Services Ray Harton provided a summarized recap of the District's proposed Fiscal Year Ending 2020 Budget. He said the proposed budget was reviewed in detail during the June 5, 2019 Board Workshop. Mr. Harton reviewed the FYE 2020 Budget changes made after the June 5, 2019 Board Workshop. Discussion ensued during the presentation.

Upon motion by Director Erwin seconded by President Rose and unanimously carried:

M19-06-09

MOVED: Approved the following actions:

1. Adopted the line item operation budget
2. Adopted capital expenditures of \$20,989,934
3. Adopted the staffing plan documents
4. Adopted the Salary Grade Wage Table as amended, reflecting a 2.5 percent cost-of-living adjustment, effective July, 1, 2019.

C. Resolution 749-19: Adopting the District's Investment Policy

Director of Finance and Administrative Services Ray Harton explained to the Board, that it is the District's practice to annually review and adopt the Statement of Investment Policy. Mr. Harton said the proposed Fiscal Year Ending 2020 Investment Policy was reviewed by the Finance Committee on June 19, 2019 and no changes to the policy have been made. He concluded by asking the Board to adopt the Investment Policy. Discussion ensued.

Upon motion by Vice President Milhiser seconded by President Rose and unanimously carried:

M19-06-10

MOVED: The Board Authorized:

Adoption of Resolution 749-19: Adopting the District's Fiscal Year Ending 2019 Investment Policy, as approved by the following roll call vote:

Vice President Milhiser	aye
Director Erwin	aye
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

D. Resolution 750-19: Fiscal Year Ending 2020 Appropriation Limits

Director of Finance and Administrative Services Ray Harton explained to the Board that pursuant to state law, tax appropriation limits must be determined each year by the local taxing agencies. The purpose of this law is to monitor the property tax revenue received by a public agency to ensure that the rate of growth of tax revenue is consistent with the identified changes in either personal income or increased assessed valuation due to non-residential development. Mr. Harton said in 1991, the Board of Directors elected to use the percentage change in California per capita personal income as the factor of measuring growth within the District. Based on this criterion, the District's Fiscal Year Ending 2020 Tax Appropriation Limit equals \$3,026,276. Mr. Harton stated that because the calculated tax appropriation limit is significantly higher than the District's projected FYE 2020 property tax revenues of \$1,694,700, there will be no impact to the District's property tax receipts. Mr. Harton concluded by asking the Board to adopt the District's FYE 2020 Appropriation Limits. Discussion ensued.

Upon motion by Director Erwin seconded by Director Martinez and unanimously carried:

M19-06-11

MOVED: The Board Authorized:

Adoption of Resolution 750-19: Establishing Appropriation Limits for Fiscal Year Ending 2020, as approved by roll call vote.

Vice President Milhiser	aye
Director Erwin	aye
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

ITEM 5: GENERAL MANAGER COMMENTS

General Manager Kinsey briefed the Board on issues and activities of the past two weeks.

ITEM 6: INFORMATION ITEMS

ITEM 7: BOARD COMMITTEE REPORTS

None.

ITEM 8: BOARD COMMENTS (*Reports on Conferences/Meetings Attended at District Expense*)

Vice President Milhiser commented on his attendance at the District's Retirement Luncheon for Ms. Rosa and he wished everyone a Happy 4th of July Holiday.

Director Erwin commented on his attendance at the District's Finance Committee.

President Rose commented on her attendance at the State of the City of Chino.

Director Lopez commented on his attendance at the State of the City of Chino and at the Montclair Chamber Installation of Officers and Directors Awards Recognition held at The Canyon.

ITEM 8: CLOSED SESSION

President Rose recessed the meeting to closed session at 7:18 p.m. to discuss:

A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[a])

Case Number RCV 51010: CBMWD v. City of Chino et al.

B. Conference with Legal Counsel – Pending Litigation (GC §54956.9)

Case Number CIVDS 1907671, San Bernardino County Transportation Authority v. Monte Vista Water District

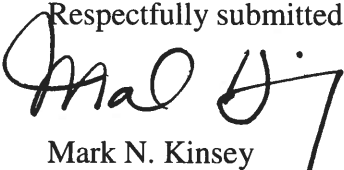
C. Public Employment Performance Evaluation (GC §54957)

General Manager

President Rose reconvened the meeting into open session at 7:32 p.m. and stated that no reportable action was taken on items A, B, or C.

There being no further business, President Rose adjourned tonight's meeting at 7:32 p.m.

Respectfully submitted,



Mark N. Kinsey
General Manager/Secretary