

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MONTE VISTA WATER DISTRICT**

June 12, 2019

**DIRECTORS PRESENT:**

Sandra Rose, President  
G. Michael Milhiser  
Tony Lopez, Director  
Manny Martinez, Director/Auditor

**DIRECTORS ABSENT:**

Phil Erwin, Director

**STAFF PRESENT:**

Mark N. Kinsey, General Manager  
Andrew Gagen, Legal Counsel  
Ray Harton, Director of Finance & Administrative Services  
Stephanie Reimer, Finance and IT Manager  
Van Jew, Director of Engineering, Operations & Maintenance  
Kelley Donaldson, Community Affairs Manager  
Betty Conti, Human Resources & Risk Administrator  
Barry Rowley, Customer Service Supervisor  
Leah Nazaroff, Accountant  
Marivel Barillas, Customer Service Representative II  
Rosie Tock, Senior Customer Service Representative  
Gabby Garcia, Executive Assistant

**OTHERS IN ATTENDANCE:**

Robert Tock

**CALL TO ORDER**

President Rose called the meeting to order at 6:31p.m.

**FLAG SALUTE**

Director Martinez led those assembled in the Flag Salute

**ITEM 1: DISCUSSION AND/OR ACTION ITEMS:**

**A. Resolution 748-19: Commending Rosa I. Tock for 27 Years of dedicated and distinguished service to Monte Vista Water District**

President Rose welcomed everyone in attendance and congratulated Rosa I. Tock on her retirement of 27 years with the District. She read Resolution 748-19, commending Ms. Tock for her contributions as the Senior Customer Service Representative while serving at the District. The Board then presented Ms. Tock with a District award of recognition and each of the Board members congratulated and thanked her for a job well done. Ms. Tock thanked the Board and said a few words. Discussion ensued.

Upon motion by President Rose seconded by Vice President Milhiser and unanimously carried:

**M19-06-01**

**MOVED:** The Board Authorized:

1. Adoption of Resolution 748-19: Commending Rosa I. Tock for 27 years of dedicated and distinguished service to the Monte Vista Water District

Vice President Milhiser	aye
Director Erwin	absent
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

President Rose recessed the meeting at 6:40 p.m. for a brief reception

President Rose thanked all for attending and reconvened the meeting at 7:00 p.m.

**PUBLIC COMMENT/OPEN FORUM**

None

**AGENDA CHANGES/ADDITIONS**

None

**ITEM 2: CONSENT CALENDAR**

A. Upon motion by Vice President Milhiser seconded by Director Martinez and unanimously carried:

**M19-06-02**

**MOVED:** Approval of Consent Calendar:

- A. Meeting minutes of May 22, 2019
- B. Enter into a two-year contract extension with Fedak & Brown, LLP for the fiscal year audits ending June 30, 2019 and June 30, 2020 for all three District entities, including the Water Facilities Corporation and Monte Vista Irrigation Company, for a not-to-exceed amount of \$66,360.

### **ITEM 3: FINANCIAL REPORTS**

#### **A. Register of Demands**

Finance & Information Technology Manager Stephanie Reimer presented the Register of Demands for April 2019.

Upon motion by Vice President Milhiser seconded by Director Lopez and unanimously carried:

**M19-06-03**

**MOVED:** Approved the Register of Demands for April 2019

#### **B. Financial Summaries**

Finance & Information Technology Manager Stephanie Reimer presented the Financial Summaries for April 2019.

Upon motion by Vice President Milhiser seconded by President Rose and unanimously carried:

**M19-06-04**

**MOVED:** Approved the Financial Summaries for April 2019

### **ITEM 4: DISCUSSION AND/OR ACTION ITEMS (Continued)**

#### **B. Fiscal Year Ending 2019 Source of Supply Budget Amendment**

Finance and Information Technology Manager Stephanie Reimer provided a graphical presentation on the Fiscal Year Ending 2019 Source of Supply Budget Amendment and said the Source of Supply line is included in the District's Operating Expense – Production Department and provides funding for water the District purchases to then sell to our customers. Ms. Reimer said these purchases are typically made from the Water Facilities Authority and San Antonio Water Company. She said as of April 2019, the District has surpassed its annual budget of \$5,528,387 by \$165,000 for the Source of Supply line item in the Production Department and said the District will be purchasing additional imported water from Water Facilities Authority in a larger quantity than originally forecasted; the original budget projection for imported water usage will be increased from 5,589 acre feet to 8,000 acre feet due to an increase in wholesale water sales to the City of Chino Hills of approximately 1000 AF, 850 AF of unanticipated water injections into the Districts' aquifer storage and recovery wells for water quality and the District's participation in the Dry Year Yield program. Additionally well pump repair projects have required an increased reliance of WFA imported water supply, estimated at 450 AF. Discussion ensued during the presentation.

Upon motion by Vice President Milhiser seconded by Director Martinez and unanimously carried:

**M19-06-05**

**MOVED:** Approved to amend the Fiscal Year Ending 2019 Amended Budget by transferring \$1,500,000 from reserves to the Production – Source of Supply budget line, increasing the budget from \$5,528,387 to \$7,028,387.

**C. California Special District Southern Network Board of Directors 2020 Election**

General Manager Kinsey explained that periodically the Board has the opportunity to vote for individuals to represent the District's interests and local interests on regional and statewide organizations. He stated that in the past the Board has voted for individuals to represent the District at Association of California Water Agencies and Local Agency Formation Commission and the District again has an opportunity to vote for a candidate to the California Special Districts Association (CSDA) Southern Network Board of Directors. Mr. Kinsey provided the list of individuals from agencies located within this CSDA "network". Candidates include: 1) Kathleen Tieg, Director of Cucamonga Valley Water District; 2) Lindsay Woods, Director of Hesperia Recreation and Park District; 3) Greg Mills, Board President of Serrano Water District; 4) Michael Mack, Director of Rainbow Municipal Water District; and 5) Dennis D. LaMoreaux, General Manager of Palmdale Water District. Discussion ensued during the presentation.

Upon motion by Vice President Milhiser seconded by President Rose and unanimously carried:

**M19-06-06**

**MOVED:** to vote for Kathleen Tieg to serve on the Southern Network, Seat B Board of Directors, as approved by the following roll call vote:

Vice President Milhiser	aye
Director Erwin	absent
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

**ITEM 5: GENERAL MANAGER COMMENTS**

General Manager Kinsey briefed the Board on issues and activities of the past two weeks.

**ITEM 6: BOARD COMMITTEE REPORTS**

None.

**ITEM 7: BOARD COMMENTS (*Reports on Conferences/Meetings Attended at District Expense*)**

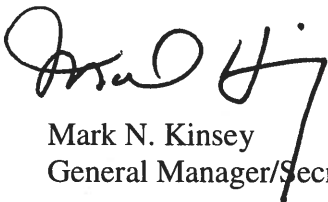
None.

**ITEM 8: CLOSED SESSION**

None.

There being no further business, President Rose adjourned tonight's meeting at 7:23 p.m.

Respectfully submitted,



Mark N. Kinsey  
General Manager/Secretary