

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT**

February 27, 2019

DIRECTORS PRESENT:

Sandra Rose, President
G. Michael Milhiser, Vice President
Phil Erwin, Director
Manny Martinez, Director/Auditor
Tony Lopez, Director

DIRECTORS ABSENT:

STAFF PRESENT:

Mark N. Kinsey, General Manager
Andrew Gagen, Legal Counsel
Ray Harton, Director of Finance and Administrative Services
Stephanie Reimer, Finance and IT Manager
Van Jew, Director of Engineering, Operations & Maintenance
Betty Conti, Human Resources & Risk Administrator
Kelley Donaldson, Community Affairs Manager
Brandon Peterson, Cross-Connection Control Specialist
Gabby Garcia, Executive Assistant

OTHERS IN ATTENDANCE:

None

CALL TO ORDER

President Rose called the meeting to order at 6:30 p.m.

FLAG SALUTE

President Rose led those assembled in the Flag Salute

PUBLIC COMMENT/OPEN FORUM

None

AGENDA CHANGES/ADDITIONS

None

ITEM 1: CONSENT CALENDAR

A. Upon motion by Vice President Milhiser seconded by Director Erwin Item A passed with (4) votes and (1) abstention and Item B was an informational item:

M19-02-06

MOVED: Approval of Consent Calendar:

- A. Meeting minutes of February 13, 2019 (*Director Rose abstained*)
- B. Informational item of the California Special Districts Board of Directors Call for Nominations, Seat B for the 2020-22 Term

(Director Martinez arrived at 6:35 p.m.)

ITEM 2: DISCUSSION AND/OR ACTION ITEMS

A. Conduct a Public Hearing and Consider Adoption of Ordinance 34: Adopting General Policies for the Control of Backflow and Cross-Connections

President Rose opened the public hearing to receive comments on a proposed adoption of Ordinance 34, adopting general policies for the control of backflow and cross-connections. President Rose asked Director of Engineering, Operations & Maintenance Van Jew to provide an overview of the proposed Ordinance 34. Mr. Jew explained the purpose of Ordinance 34 is to protect the public water system from contamination by implementing a cross-connection control program per the California Code of Regulations and will provide more clarity for both staff and customers regarding the Backflow Prevention Program. Mr. Jew then gave an overview of the procedural process to adopt Ordinance 34. Following the presentation, questions and comments were addressed and the public hearing was closed. Discussion ensued. President Rose then requested a motion adopting Ordinance 34.

Upon motion by Vice President Milhiser seconded by Director Erwin and unanimously carried:

M19-02-07

MOVED to adopt Ordinance 34: Adopting General Policies for the Control of Backflow and Cross-Connections, as approved by the following roll call vote:

Vice President Milhiser	aye
Director Erwin	aye
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

C. Quarterly Financial Reporting for the Second Quarter of FYE 2019

Director of Finance and Administrative Services Ray Harton provided an informational presentation to the Board on the District’s quarterly financial reporting for the second quarter of Fiscal Year Ending 2019. Discussion ensued and the informational presentation was received and filed.

D. Adopt Resolution 744-19: Commending Konradt Bartlam for his years of service as the City Manager to the City of Chino Hills

General Manager Mark Kinsey said that Chino Hills City Manager Konradt Bartlam has announced that he will be retiring on March 31, 2019. Mr. Kinsey said that Mr. Bartlam was hired as the City’s fourth City Manager in February of 2014 with 38 years of experience in local government which began in 1981 in Community Development. Mr. Kinsey said the District would like to recognize Mr. Bartlam for his distinguished and successful service to the City of Chino Hills, a resolution of commendation has been prepared for the Board’s consideration.

Upon motion by Vice President Milhiser seconded by President Rose and unanimously carried:

M19-02-08

MOVED: The Board Authorized:

1. Adoption of Resolution 744-19: Commending Konradt Bartlam for years of dedicated and distinguished service to the City of Chino Hills.

Vice President Milhiser	aye
Director Erwin	aye
Madam President Rose	aye
Director Lopez	aye
Director Martinez	aye

ITEM 3: GENERAL MANAGER COMMENTS

General Manager Kinsey briefed the Board on issues and activities of the past two weeks.

ITEM 4: BOARD COMMITTEE REPORTS

None.

ITEM 5: BOARD COMMENTS (*Reports on Conferences/Meetings Attended at District Expense*)

Vice President Milhiser commented on the Water Facilities Authority article that was in the Daily Bulletin.

Director Lopez commented on his attendance of the District's Engineering Committee meeting, the Chamber Leadership Breakfast and his upcoming attendance at the Three Valleys Leadership Breakfast.

ITEM 6: CLOSED SESSION

President Rose recessed the meeting to closed session at 6:57 p.m. to discuss:

A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[a])

Case Number RCV 51010: CBMWD v. City of Chino et al.

B. Conference with Legal Counsel – Existing Litigation (GC §54956.9[a])

Case Number CIVDS 1800720, Monte Vista Water District & City of Chino v. The Dow Chemical Company; DOW Agrosiences, LLC; Shell Oil Company.

President Rose reconvened the meeting into open session at 7:15 p.m. and stated that no reportable action was taken on items A or B.

There being no further business, President Rose adjourned tonight's meeting at 7:15 p.m.

Respectfully submitted,

Mark N. Kinsey
General Manager/Secretary