MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MONTE VISTA WATER DISTRICT

January 22, 2020

DIRECTORS PRESENT:
Sandra Rose, President
G. Michael Milhiser, Vice-President
Philip Erwin, Director
Manny Martinez, Director/Auditor

DIRECTORS ABSENT:
Tony Lopez, Director

STAFF PRESENT:
Justin Scott-Coe, General Manager
Andrew Gagen, Legal Counsel
Ray Harton, Director of Finance and Administrative Services
Van Jew, Director of Engineering, Operations and Maintenance
Betty Conti, Human Resources/Risk Administrator
Kelley Donaldson, Community Affairs Manager
Stephanie Reimer, Finance and Information Technology Manager
Hilton Saenz, Maintenance Superintendent
Juan Ventura, Customer Service Supervisor
Gabby Garcia, Executive Assistant

OTHERS IN ATTENDANCE:
None

ITEM 1: CALL TO ORDER/FLAG SALUTE
President Rose called the meeting to order at 6:30 p.m. (immediately following MVIC)

Director Martinez led those assembled in the Flag Salute

ITEM 2: PUBLIC COMMENT/OPEN FORUM
None

ITEM 3: AGENDA CHANGES/ADDITIONS
None

ITEM 4: CONSENT CALENDAR
Upon motion by Vice-President Milhiser, seconded by President Rose, and unanimously carried:

M20-01-07
MOVED: Approval of Consent Calendar:
A. Meeting minutes of January 8, 2020 (Director Erwin abstained)
B. SCADA Equipment Purchase: 1) Establish a new Capital Outlay Project EN2019-05 for the
   SCADA Equipment Replacement Project; and 2) approved the transfer of $40,000 from reserves
   into Capital Outlay Project EN2019-05.
C. Approved the proposed Fiscal Year Ending 2021 Budget Calendar.
ITEM 5: DISCUSSION AND/OR ACTION ITEMS

A. Groundwater Storage Strategy
Director of Engineering, Operations & Maintenance Van Jew provided a graphical presentation to the Board about the District’s groundwater storage strategy. Mr. Jew explained that staff developed a long-range water usage rights strategy in 2012, and has since presented it annually to the Board for discussion. Mr. Jew said the strategy determined that by increasing the amount of water held in storage, both Monte Vista Water District (District) and the Monte Vista Irrigation Company (Company) would gain flexibility in addressing the following conditions: 1) Elimination of replenishment supplies and/or pricing discounts from Metropolitan Water District of Southern California; 2) reduction in imported water supply available due to drought, system failures, environmental issues, or other factors; 3) meeting Chino Basin desalter replenishment obligations shared, by agreement, among all Appropriative Pool producing parties (stored water can be used to meet both the District and the Company’s obligation); 4) enhancement of balance sheet and reduction in annual operating costs by pumping stored water; and 5) appreciation of an asset (i.e. stored water) increasing at a significantly higher rate of return than cash reserves. Mr. Jew summarized some of known factors that influence level of groundwater held in storage. Discussion ensued and it was received and filed.

B. Proposed Water Facilities and Service Agreement
Maintenance Superintendent Hilton Saenz provided a graphical presentation to the Board proposing the District’s Water Facilities and Service Agreement (Agreement). Mr. Saenz explained that Ordinance 28 requires any developer requesting water service to submit an application including the proposed water facilities to be constructed. The proposed facilities application is reviewed by the Maintenance Superintendent who then provides a will-serve letter with estimated costs for District installation of the proposed facilities. Mr. Saenz said the proposed Agreement spells out the obligations for the property owner and/or developer so that they understand the District’s requirements for the water service connection. Mr. Saenz also said the Agreement states that the property owner and/or developer has to be in compliance with the District’s requirements which he summarized for the Board. Discussion ensued and it was received and filed.

Upon motion by Director Erwin, seconded by Vice-President Milhiser, and unanimously carried:

M20-01-08
MOVED: Approved a proposed Water Facilities and Service Agreement that will allow the District to enter into an agreement with property owners for water facilities that will be transferred to the District.

ITEM 6: GENERAL MANAGER’S REPORT
In addition to his written report, General Manager Scott-Coe briefed the Board on issues and activities of the past two weeks.

ITEM 7: BOARD COMMITTEE REPORTS
None

ITEM 8: BOARD COMMENTS (Reports on Conferences/Meetings Attended at District Expense)
President Rose commented on her attendance at the Strategic Plan interview with the District’s consultant, Management Partners.
ITEM 9: CLOSED SESSION
President Rose recessed the meeting to closed session at 7:24 p.m. to discuss:

A. Conference with Legal Counsel – Anticipated Litigation (GC §54956.9[b])
B. Conference with Legal Counsel – Anticipated Litigation (GC §54956.9[b])

President Rose reconvened the meeting into open session at 7:44 p.m. and stated that no reportable action was taken.

ITEM 10: ADJOURNMENT
Upon motion by Vice-President Milhiser, seconded by Director Erwin, and unanimously carried:

M20-01-09
MOVED: To adjourn the Monte Vista Water District Board meeting.

There being no further business, President Rose adjourned the meeting at 7:44 p.m.

Respectfully submitted,

Justin Scott-Coe
General Manager/Board Secretary