

# MONTE VISTA WATER DISTRICT

10575 Central Avenue, Montclair, California • (909) 624-0035

## NOTICE AND AGENDA OF REGULAR BOARD MEETING

WEDNESDAY, MAY 22, 2019 • 6:30 P.M.

### CALL TO ORDER/FLAG SALUTE

### PUBLIC COMMENT/OPEN FORUM

Members of the public may address the Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the California Government Code. Comments are limited to 3 minutes per speaker.

### AGENDA CHANGES/ADDITIONS

In accordance with Section 54954.2 of the Government Code (The Brown Act), additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the posting of the Agenda.

### 1. Financing Options

**Presenter:** Robert Porr and Lora Carpenter, Fieldman & Rolaap

**Recommendation:** Review the District's financing options

### 2. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board of Directors by one combined motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board member, staff person, or member of the public requests specific items be discussed and/or removed from the Consent Calendar.

#### A. Meeting Minutes

**Meeting Date:** May 8, 2019

**Recommendation:** Approve as presented

#### B. Quarterly Financial Reporting for the Third Quarter of Fiscal Year Ending 2019

**Recommendation:** Receive and file the third quarter submittal of the Fiscal Year Ending 2019 Quarterly Financial Report

#### C. Set Public Hearing: Public Health Goals Report

**Recommendation:** Authorize staff to set a public hearing for Wednesday, June 26, 2019, as required by California Health and Safety Code, Section 116470 (b), for the purpose of receiving public comment on the District's Public Health Goals Report

**3. DISCUSSION AND/OR ACTION ITEMS:**

**A. Annual Water Quality Report**

**Presenter:** John Hughes

**Recommendation:** Receive and file the District's 2018 Annual Water Quality Report

**B. Notice of Award: Well 27 Repair Project (EN2019-13)**

**Presenter:** John Hughes

**Recommendation:** 1) Authorize a new Capital Outlay Project, Well 27 Repair Project (EN2019-13), and assign it as Project EN2019-13; 2) approve the transfer \$16,000 from reserves into Capital Outlay Project EN2019-13; authorize the Board President and General Manager to enter into an agreement with Tri-County Pump for a not-to-exceed amount \$11,060

**C. District's Website Redesign Presentation**

**Presenter:** Kelley Donaldson

**Recommendation:** This is an informational presentation of the District's redesigned website

**4. GENERAL MANAGER'S REPORT**

**5. BOARD COMMITTEE REPORTS**

**6. BOARD COMMENTS (reports on conferences/meetings attended at District expense)**

**7. CLOSED SESSION:**

**A. Public Employment (Government Code § 54954.5(e))**

Title: General Manager and Assistant General Manager.

**8. ADJOURNMENT**

**DECLARATION OF POSTING**

In accordance with the requirement of California Government Code §54954.2, this agenda has been posted in the display case at the gated entrance to our main office at 10575 Central Avenue, Montclair, California not less than 72 hours prior to the meeting date and time above.

Written materials relating to open session agenda items, including those distributed to the majority of the Board of Directors after distribution of this agenda package are available for public inspection during normal business hours at the District's main office, located at 10575 Central Avenue, Montclair, California.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting may request such modification or accommodation from the District Secretary at (909) 267-2160, by email at [ggarcia@mvwd.org](mailto:ggarcia@mvwd.org). Notification 48 hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

Financing Options Presentation by  
Fieldman & Rolapp

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MONTE VISTA WATER DISTRICT**

May 8, 2019

**DIRECTORS PRESENT:**

Sandra Rose, President  
Phil Erwin, Director  
Tony Lopez, Director

**DIRECTORS ABSENT:**

G. Michael Milhiser, Vice President (*Attending Association of California Water Agencies Conference*)  
Manny Martinez, Director/Auditor

**STAFF PRESENT:**

Mark N. Kinsey, General Manager  
Andrew Gagen, Legal Counsel  
Ray Harton, Director of Finance & Administrative Services  
Stephanie Reimer, Finance and IT Manager  
Van Jew, Director of Engineering, Operations & Maintenance  
John Hughes, Water Systems Superintendent  
Russ Gray, Maintenance Superintendent  
Kelley Donaldson, Community Affairs Manager  
Betty Conti, Human Resources & Risk Administrator  
Barry Rowley, Customer Service Supervisor  
Rosie Tock, Senior Customer Service Representative  
Hilton Saenz, Maintenance Superintendent  
David Huerth, Senior Utility Service Worker  
Rolando Gonzalez, Facilities Maintenance Technician  
Gabby Garcia, Executive Assistant

**OTHERS IN ATTENDANCE:**

Carollo Engineers Consultants - Jennifer Ivey, Mark Panny, Maddie Atkins  
Tracy Gray  
Robert Tock

**CALL TO ORDER**

President Rose called the meeting to order at 6:34p.m.

**FLAG SALUTE**

Director Erwin led those assembled in the Flag Salute

**ITEM 1: DISCUSSION AND/OR ACTION ITEMS:**

**A. Resolution 747-19: Commending Russell E. Gray, Maintenance Superintendent for 36 Years of dedicated and distinguished service to Monte Vista Water District**

President Rose welcomed everyone in attendance and congratulated Mr. Russell E. Gray on his retirement of 36 years with the District. She read Resolution 747-19, commending Mr. Gray for his many accomplishments while serving at the District. President Rose then asked General Manager Mark Kinsey to say a few words. General Manger Kinsey said that during Mr. Gray’s service to Monte Vista Water District; he has demonstrated true commitment to the District as evidenced by his professionalism, dedication, reliability, willingness to learn, acceptance of change, and being an advocate of both his employees and the District. He said Mr. Gray has been an extremely valuable employee to the District, and he will be greatly missed. The Board then presented Mr. Gray with a District plaque of recognition and each of the Board members congratulated and thanked him for a job well done. Mr. Gray thanked the Board and said a few words. Discussion ensued.

Upon motion by Director Erwin seconded by Director Lopez and unanimously carried:

**M19-05-01**

**MOVED:** The Board Authorized:

- 1. Adoption of Resolution 747-19: Commending Russ Gray for 36 years of dedicated and distinguished service to the Monte Vista Water District

Vice President Milhiser	absent
Director Erwin	aye
Madam President Rose	aye
Director Lopez	aye
Director Martinez	absent

President Rose recessed the meeting at 6:50 p.m. for a brief reception

President Rose thanked all for attending and reconvened the meeting at 7:10 p.m.

**B. Rate Study Update with Carollo Engineers Consultants**

Director of Finance & Administrative Services Ray Harton introduced the consulting firm of Carollo Engineers who provided a graphical presentation and update to the Board on the current rate study. Ms. Jennifer Ivey, Principal Engineer in charge of overseeing the project, introduced team members Mark Panny, Project Manager, Alex Bugbee, Engineer-In-Training and Maddie Atkins, Analyst who will be working with the District on the study. Mr. Panny provided an overview of the study, giving some historical background on the most recent rate study that was performed for the District about 3 years ago. He stated that the next rate study period will require an in-depth look at what has changed since the last one in addition to consideration given to any new state legislation which may be coming down the pipe over the next few years. Mr. Panny explained the step-by-step cost of service approach to developing sound, transparent, and defensible water rates. He said that as part of the initial project kick-off was the opportunity to define goals, identify challenges, and create a road map for successful delivery. He said as part of this process they will provide various analyses of revenue requirements, customer usage, cost of service, rate design and connection fees and outreach. Mr. Panny concluded the presentation by providing the project schedule for specific tasks to be completed by August 2019. Discussion ensued and the update was received and filed.

**PUBLIC COMMENT/OPEN FORUM**

None

**AGENDA CHANGES/ADDITIONS**

None

**ITEM 2: CONSENT CALENDAR**

A. Upon motion by Director Erwin seconded by Director Lopez and unanimously carried:

**M19-05-02**

**MOVED:** Approval of Consent Calendar:

A. Meeting minutes of April 24, 2019

**ITEM 3: FINANCIAL REPORTS**

**A. Register of Demands**

Finance & Information Technology Manager Stephanie Reimer presented the Register of Demands for March 2019.

Upon motion by Director Lopez seconded by Director Erwin and unanimously carried:

**M19-05-03**

**MOVED:** Approved the Register of Demands for March 2019

**B. Financial Summaries**

Finance & Information Technology Manager Stephanie Reimer presented the Financial Summaries for March 2019.

Upon motion by Director Erwin seconded by Director Lopez and unanimously carried:

**M19-05-04**

**MOVED:** Approved the Financial Summaries for March 2019

**ITEM 4: DISCUSSION AND/OR ACTION ITEMS (Continued)**

**C. Notice of Award: Pipeline Avenue Bridge Project (EN2018-09)**

Director of Maintenance, Operations & Maintenance Van Jew provided a graphical presentation on the Pipeline Avenue Bridge Project and said that Caltrans will widen and revamp four bridges along the 60 freeway. Mr. Jew said Pipeline Avenue Overpass Bridge is the only bridge within the District’s service area and will be destroyed and reconstructed. He said the District owns the 8-inch waterline located inside the bridge and the District was ordered by the State of California to disconnect its water pipeline from the bridge. Mr. Jew said that the proposed work will be done in two phases and that Caltrans offered to make available their contractor to construct pipe hangers and casing within their bridge. He said requests for bids went out to five contractors and staff recommends awarding the work to JA Salazar to be performed on Phase 1 for \$25,400 and \$5,000 allowance for permit reimbursement costs. He said permits are required from the City of Chino, San Bernardino County and Caltrans. Discussion ensued during the presentation.

Upon motion by Director Erwin seconded by President Rose and unanimously carried:

**M19-05-05**

**MOVED:** The Board authorized the Board President and the General Manager to enter into an agreement with J.A. Salazar to construct the Pipeline Avenue Bridge Project – Phase 1 Project at a not-to-exceed amount of \$30,400.

**D. Notice of Award: Phase 2 Well 28 Pump Repair Project (EN2019-10)**

Water Systems Superintendent John Hughes provided a graphical presentation on the Phase 2 Well 28 Pump Repair Project and said that Well 28 is located at 4425 Palo Verde Street and this well is designed to produce 1850 gallons per minute (gpm). He said Tri-County Pump Company pulled the pump in February and the inspection report was provided at the end of March and the report identified that all the tube and shaft, pump bowl assembly and 260 feet of column pipe needed to be replaced. Mr. Hughes said the bid requests for a new water flush pump assembly were sent out on April 22, 2019 and bids were received on April 30, 2019. Mr. Hughes explained the two options available to repair the pump and the estimated costs for both options. Discussion ensued during the presentation.

Upon motion by Director Erwin seconded by President Rose and unanimously carried:

**M19-05-06**

**MOVED:** The Board approved to:

1. Authorize the General Manager and Board President to enter into an agreement with General Pump Company for a not-to-exceed amount of \$193,384 to perform work on the Phase 2 Well 28 Pump Repair Project EN2019-10; and
2. Approve the transfer of \$210,000 from reserves into Capital Outlay Project EN2019-10.

**ITEM 5: GENERAL MANAGER COMMENTS**

General Manager Kinsey briefed the Board on issues and activities of the past two weeks.

**ITEM 6: BOARD COMMITTEE REPORTS**

None.

**ITEM 7: BOARD COMMENTS (*Reports on Conferences/Meetings Attended at District Expense*)**

Director Lopez commented on his attendance at the Engineering Committee meeting and at the Ribbon Cutting Ceremony at the Cinnamon Café.

President commented on her attendance at the Chino Basin Water Quality Colloquium.

**ITEM 8: CLOSED SESSION**

President Rose recessed the meeting to closed session at p.m. to discuss:

**A. Conference with Legal Counsel – Existing Litigation (GC §54956.9[a])**

Case Number RCV 51010: CBMWD v. City of Chino et al.

**B. Conference with Legal Counsel – Pending Litigation (GC §54956.9)**

Case Number CIVDS 1907671, San Bernardino County Transportation Authority v. Monte VistaWater District

**C. Public Employment (GC §54954.5[e])**

Title: General Manager and Assistant General Manager

President Rose reconvened the meeting into open session at 7:57 p.m. and stated that no reportable action was taken on items 7A, 7B or 7C.

There being no further business, President Rose adjourned tonight's meeting at 7:57 p.m.

Respectfully submitted,

Mark N. Kinsey  
General Manager/Secretary





Mark N. Kinsey  
GENERAL MANAGER

May 22, 2019

Honorable Board of Directors  
Monte Vista Water District

**SUBJECT: Quarterly Financial Reporting for the Third Quarter of FYE 2019**

**STAFF RECOMMENDATION:**

It is recommended that the Board of Directors receive and file the FYE 2019 Quarterly Financial Report for the period ending March 31, 2019.

**COMMITTEE ACTION:**

This item was not referred to committee as it is considered a routine administrative activity.

**FINANCIAL IMPACT:**

There is no impact to the FYE 2019 Amended Budget as a result of this item.

**CONSISTENCY WITH STRATEGIC PLAN GOALS/INITIATIVES:**

**Strategic Goal 5:** Maintain responsible stewardship of District funds to address future needs.

**BACKGROUND**

The attached reports are submitted to the Board of Directors to highlight key District activities for the third quarter of FYE 2019, through March 31, 2019. The reporting format for this quarter includes a one page Operating Report, Statement of Net Position, Budget Transfers, Credit Card Summary, and Reimbursement Disclosure Report.

◆ Page 1 of 3

**W a t e r   D i s t r i c t**

10575 Central Avenue, Post Office Box 71 • Montclair, CA 91763 • (909) 624-0035 • FAX (909) 624-4725 • [www.mvwd.org](http://www.mvwd.org)

Sandra S. Rose  
PRESIDENT

G. Michael Milhiser  
VICE PRESIDENT

Manny Martinez  
AUDITOR

Philip L. Erwin  
DIRECTOR

Tony Lopez  
DIRECTOR

## Quarterly Financial Reporting for the Third Quarter of FYE 2019

### Quarterly Operating Report

The quarterly operating report highlights District operations by presenting planned versus actual results for key components and activities through the third quarter of the current fiscal year. These components include retail and wholesale water deliveries, District operating revenues and expenses, growth in the form of new planned and actual service connections, a summary of District maintenance activities, and an overview of major capital project schedules and expenditures through the Third quarter of FYE 2019.

Through the third quarter of FYE 2019, water deliveries were 2.5 percent or 284 acre-feet ahead of budgeted projections. This is the primary result of higher than projected wholesale deliveries of 755 AF through March 31, 2019.

Operating revenues as a whole through the third quarter were short of budgeted projections by \$399,154 or 2.8 percent.

- a. Overall, total retail water sales came in under budgeted projections by \$1.37m.
  - b. Wholesale demand to Chino Hills was \$978k, ahead of budgeted projections representing 27.3 percent of the District's overall water sales revenue.
  - c. Year-to-date through the quarter ending March 31, 2019, combined water sale revenues fell short of budgeted projections by \$392k.
2. Through the period ending March 31, 2019, District operating expenses are \$641,327 or 5.2% under budget. This is the combined result of budgetary savings and overages experienced throughout during the Third quarter in the following line item categories:
- a. Operations (purchased water) over budget by \$1.3m
  - b. Operations (electric utility) savings of \$276k
  - c. Operations (labor & other water quality expenses) savings of \$161k
  - d. Assessment & Replenishment savings of \$142k
  - e. Distribution department savings of \$94k
  - f. Conservation department over budget by \$102k; and
  - g. Administrative department savings of \$1.1m
3. There was one new 1" service connection installed during the third quarter. The District's meter exchange program had another 87 exchanges during the quarter bringing the year-to-date total to 266 thus far. The Distribution department's valve exercise program achieved an additional 187 valves during the quarter bringing the year-to-date total to 728.
4. The largest capital projects expenses for the quarter included the Plant #1 Security Improvements and the District's Granular Activated Treatment project at Well 30.

### Statement of Net Position

The Statement of Net Position schedule is provided quarterly to the Board to comply with recommended financial reporting activities of the District. This report reflects the overall financial condition of the District in a balance sheet format outlining assets and liabilities, both current and long-term. The financial health of the District is represented by its cash reserves level of \$9.6 million within current assets under cash and equivalents; the majority of which resides within the District's invested LAIF

## Quarterly Financial Reporting for the Third Quarter of FYE 2019

account balance of \$8.2 million. In addition to cash and equivalents, the District possesses, within the non-current asset category, investments held by US Bank totaling \$11.8 million. All District investment vehicles purchased and held in the District's name must have a five year maturity or less as provided within the Statement of Investment Policy. It should also be noted that the District's total current liabilities of \$2.4 million is another financial benchmark which speaks to the District's overall financial stability when compared against the District's total net position of \$66.1 million.

### Budget Transfers

As provided for within the District's Budget Policy (Resolution 613-07), adopted on April 11, 2007; "once a budget is adopted by the District's Board of Directors, the General Manager is authorized to approve line item transfers within an individual category in an amount not-to-exceed \$25,000 per transfer or transaction". Within this provision, there have been seven authorized transfers approved through the third quarter of FYE 2019. A schedule has been provided for the reporting period outlining the line items affected by the transfer.

### Quarterly Charge Card Summary

As part of the quarterly reporting format, a summary of the District's charge card expenditures through the third quarter of fiscal year 2019 has been prepared for the Board's acknowledgement and review. This report is a detailed accounting of the charges expensed by month for the quarter ending March 31, 2019, totaling \$6,704.14.

### Reimbursement Disclosure Report

California Government Code Section 53165.5 requires special districts to disclose any reimbursements paid within the immediately preceding fiscal year of at least \$100 for each individual charge for services or product received. The District has prepared the attached Reimbursement Disclosure Report detailing third quarter FYE 2019 reimbursements to its employees of \$100 or greater.

This concludes the quarterly financial reporting format for the third quarter of FYE 2019, ending March 31, 2019.

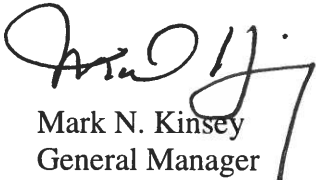
Respectfully submitted,



Ray L. Harton  
Director of Finance & Administrative Services



Stephanie A. Reimer  
Finance & Information Technology Manager



Mark N. Kinsey  
General Manager

Attachments



**Monte Vista Water District**  
**Statement of Net Position**  
**March 31, 2019**

<i>Liabilities and Net Position</i>	<b>3rd Qtr 2019</b>
<b>Current liabilities:</b>	
Accounts payable and accrued expenses	\$ 844,206
Accrued salaries and wages	104,207
Retentions payable on construction contracts	-
Accounts payable – pass through receipts	66,044
Customer deposits	399,888
Accrued interest payable	132,813
Long-term liabilities - due within one year	
Compensated absences	132,860
Capital lease payable – equipment	-
Notes payable	762,292
Bonds payable	-
<b>Total current liabilities</b>	<b>2,442,309</b>
<b>Non-current liabilities:</b>	
Long-term liabilities - due in more than one year	
Compensated absences	398,578
Other post employment benefits obligation	0
Net pension liability	5,798,151
Capital lease payable – equipment	-
Notes payable	5,448,409
Bonds payable	8,525,069
<b>Total non-current liabilities</b>	<b>20,170,207</b>
<b>Total liabilities</b>	<b>22,612,516</b>
<b>Deferred inflows of resources:</b>	
Deferred pension inflows	1,264,730
<b>Total deferred inflows of resources</b>	<b>1,264,730</b>
<b>Net position:</b>	
Net investment in capital assets	39,462,094
Restricted for debt service	276,007
Unrestricted	26,315,136
<b>Total net position</b>	<b>66,053,237</b>



***FYE 2019 - Qtr 3  
Budget Transfers***

	<b><u>Adopted Budget</u></b>	<b><u>Amended Budget</u></b>	<b><u>Net Budget Transfer</u></b>
<b><u>Production &amp; Operations</u></b>			
Well Repair Material	10,000	20,000	10,000
Water Treatment	143,000	131,000	(12,000)
Electric Utility	1,487,600	1,467,600	(20,000)
Well Repair Material	20,000	40,000	20,000
Production - Small Tools	5,000	7,000	2,000
	-	-	-
<b><i>Department Total</i></b>	<b>1,665,600</b>	<b>1,665,600</b>	<b>-</b>

<b><u>Distribution</u></b>			
Regulatory Permits & Fees	8,475	7,475	(1,000)
Safety Material	5,500	6,500	1,000
Landscaping Services	43,000	38,000	(5,000)
General Plant Maintenance	34,000	39,000	5,000
Mainline Material Exp	32,000	24,000	(8,000)
Fire Hydrant Expense	26,000	34,000	8,000
Gasoline & Other Fuels	60,000	50,000	(10,000)
Vehicles - Materials	35,000	45,000	10,000
N/A	-	-	-
<b><i>Department Total</i></b>	<b>243,975</b>	<b>243,975</b>	<b>-</b>

<b><u>District Administration</u></b>			
Professional Services	636,500	626,500	(10,000)
Accounting/Audit Services	33,300	43,300	10,000
N/A	-	-	-
<b><i>Department Total</i></b>	<b>669,800</b>	<b>669,800</b>	<b>-</b>



Jan-Mar

Monte Vista Water District  
**Charge Card Summary**

<u>Description</u>	<u>Amount</u>
<b><u>Jan-19</u></b>	
Brown & Caldwell (Employee Recruitment)	\$ 200.00
Ontario Bakery (Employee Welfare)	\$ 60.50
Vons Store (In-house Meeting Supplies)	\$ 114.44
Off-Site Meeting Expense	\$ 48.23
<i>Sub-total</i>	<b><u>\$ 423.17</u></b>
<b><u>Feb-19</u></b>	
GFOA (Seminar-Nazaroff)	\$ 522.00
Fred Pryor (Seminar-Barillas)	\$ 527.00
Doodly (Office Equipment-Donaldson)	\$ 164.00
CA-NV AWWA (Seminar, Donaldson)	\$ 550.00
CA-NV AWWA (Credit Returned)	\$ (175.00)
SBC State of the County (Conference-Milhisier)	\$ 100.00
E Pumps (Plant Maintenance Material)	\$ 154.13
Amazon (Plant Maintenance Material-Gonzalez)	\$ 197.04
CSDA (Employee Recruitment-Conti)	\$ 155.00
Vons Store (In-house Meeting Supplies)	\$ 197.11
Off-Site Meeting Expense	\$ 316.25
<i>Sub-total</i>	<b><u>\$ 2,707.53</u></b>
<b><u>Mar-19</u></b>	
Brown & Caldwell (Employee Recruitment)	\$ 100.00
Southwest Airlines (Legislative Symposium Conferences-Donaldson)	\$ 710.00
Edible Arrangements (Employee Welfare, De La Cruz)	\$ 131.38
Reservations.com (ACWA Conferences-Milhisier)	\$ 1,591.46
Association of CA (2018 Summit - Lopez, Milhisier)	\$ 725.00
Tsurumi (Plant Maintenance-Russ)	\$ 59.54
Vons Store (In-house Meeting Supplies)	\$ 171.75
Off-Site Meeting Expense	\$ 84.31
<i>Sub-total</i>	<b><u>\$ 3,573.44</u></b>
<b>3rd Quarter Total</b>	<b><u>\$ 6,704.14</u></b>



**Monte Vista Water District**  
**Reimbursement Disclosure Report**  
**Reporting Period: 1/1/2019 to 3/31/2019**  
**Government Code Section 53065.5**  
**Individual Charges of At Least \$100**

<b>Name</b>	<b>Title</b>	<b>Date of Payment</b>	<b>Amount of Payment</b>	<b>Business Purpose</b>
STEPHANIE REIMER	FINANCE & INFORMATION TECHNOLOGY MANAGER	01/17/2019	\$714.62	CSMFO CONF EXP REIMBURSEMENT
FREDERICK PROKOPIJ	SR UTILITY SERVICE WORKER	02/06/2019	\$199.26	SAFETY SHOE REIMBURSEMENT
RAYMOND MONTES	METER TECHNICIAN I	02/06/2019	\$177.50	BACKFLOW CLASS
JEFFREY MALLOY	WATER SYSTEMS OPERATOR III	02/13/2019	\$118.51	SAFETY SHOE REIMBURSEMENT
HECTOR SAENZ	METER TECHNICIAN	02/20/2019	\$197.77	SAFETY SHOE REIMBURSEMENT
DIEGO PLASCENCIA	WATER SYSTEMS OPERATOR II	03/22/2019	\$158.05	SAFETY SHOE REIMBURSEMENT
DIEGO PLASCENCIA	WATER SYSTEMS OPERATOR II	03/27/2019	\$169.70	SAFETY SHOE REIMBURSEMENT